



# APPLICATION FOR CIVILIAN PASS TO WINDCREEK PARK/DISC GOLF **READ THIS FIRST**



**NOTE: Dear Guest, this form is for annual pass requests only. Day passes do not require a form and can be obtained by showing a picture ID at Missile Gate Visitors Center Mon-Fri 0600-1800 and at Front Gate Main Entrance located off Sheppard Access Road Sat- Sun during daylight hours.**

Thank you for inquiring about a Wind Creek Park pass. If approved this base entry pass will provide access for the pass holder only to the Wind Creek Park area. **This pass does not include escort privileges.** To receive your pass onto Sheppard AFB, YOU MUST present this form, a valid driver's license, vehicle registration a proof of insurance to Security Forces. Please be aware, personnel and property are subject to search while gaining access and/or on Sheppard AFB. When use of the facility is completed you must directly exit the base. Any deviation from this route will result in the loss of base entry privileges. Your personal data for this application will be used to complete a police background check to determine access to the base (all personal data will be kept confidential). You must have the pass on your person while on the base and present it to Security Forces personnel upon request.

I UNDERSTAND AND AGREE TO THE ABOVE STATEMENT AND RELEASE MY PERSONAL DATA FOR THE PURPOSES OF OBTAINING A SHEPPARD AFB DISC GOLF COURSE ENTRY PASS.

SIGNATURE \_\_\_\_\_

LAST NAME \_\_\_\_\_, FIRST \_\_\_\_\_ MIDDLE \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

DRIVERS LICENSE # \_\_\_\_\_ STATE ISSUED \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ CONTACT PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**Instructions:** Please fill out, sign and return this application to Outdoor Recreation (building 4490). This form can be dropped off, mailed, or emailed. After the application is received by Outdoor Recreation the information will be forwarded to security forces for processing. Please wait until notified by Outdoor Recreation before attempting to get a picture ID made at the Missile Road Gate Visitors Center. There are no charges for the picture ID.

**NOTE: Annual Passes are only issued from the Missile Gate Visitors Center Monday- Friday from 0600-1800. Our apologies, The Main Gate does not have the capabilities of printing an annual pass.**

Outdoor Recreation  
900 1<sup>ST</sup> Ave, Bldg 4490  
Sheppard AFB, TX 76311  
Phone: 940-676-4141  
Email: elizabeth.clements@us.af.mil

**NOTE: PRIVACY ACT-1974 AS AMENDED APPLIES-THIS MESSAGE MAY CONTAIN PRIVACY ACT INFORMATION WHICH MUST BE PROTECTED IAW DoD 5400.11, AND IT IS FOR OFFICIAL USE ONLY (FOUO).**